Dear Parent/ Caregiver,
I am seeking your permission to allow the school/Department of Education and Communities to publish and/or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service. Permissions will be reissued annually.

Student Name: _______________________________________      Class: ________

ONLINE SERVICES

The Department of Education and Communities provides students with access to the Internet, a customised Gmail account and online applications such as Google Apps. These resources enable students to collaborate with peers, publish online and create personalised research portals.

When accessing some online services your child’s data, including but not limited to, your child’s name and works may be shared with and stored in a location outside of the Department of Education and Communities environment.

☐ I give permission ☐ I do not give permission

PERMISSION TO PUBLISH

Please indicate your permissions in the following categories:

- Public websites of the Department of Education and Communities including the school website, the Department of Education and Communities intranet (staff only), blogs and wikis. *When children’s work and/or photos of school activities are published on the school’s website, first names only or initials may be attached to work- never the full name. Individual photos or group photos will not be published with names.*

☐ I give permission ☐ I do not give permission

- Department of Education and Communities publications including the school newsletter, annual Yr 6 Yearbook and school report, promotional material published in print and electronically including on the Department’s websites. *When children’s work and/or photos of school activities are published, first names only or initials may be attached to work- never the full name. Individual photos or group photos will not be published with names.*

☐ I give permission ☐ I do not give permission
• Official Department and school media accounts on networks such as YouTube and Twitter. *When children’s work and/or photos of school activities are published, first names only or initials may be attached to work- never the full name. Individual photos or group photos will not be published with names.*

☐ I give permission ☐ I do not give permission

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

This permission remains effective until I advise otherwise.

Parent/carer/caregiver’s name (please print): ……………………………………………

Parent/carer/caregiver signature: ……………………………………………………………

Date: ………………………….